

# HIPAA Awareness Self Assessment Checklist

## This is a voluntary and anonymous survey

At least seven Washington State agencies are expected to be seriously impacted by the changes that are occurring under the Health Insurance Portability and Accountability Act (HIPAA). In preparation for those decisions, agencies like the Department of Social and Health Services, the Department of Labor and Industries, the Department of Health, and the Health Care Authority need to compile information about our trading partners in the provider communities. We are working with provider organizations and private plans, but this survey will help us establish a baseline for your concerns and the overall current level of HIPAA preparation. Please take the few minutes necessary to answer these questions. **When you are finished, just fold it over, staple or tape it, and drop it in the mail.**

### 1. Do you bill DSHS for Medicaid clients?

? Yes **96%** ? No **4%** (If no, go to Question 4)

### 2. If yes, Medicaid makes up approximately what percent of your practice/facility's claims?

? under 10% **45%** ? 11-25% **33%** ? 26-50% **15%** ? 51-75% **4%** ? 76-100% **1%**

### 3. What are your major concerns about the current billing process for Medicaid Claims in relation to HIPAA?

- 23%** Worried about being in compliance
- 21%** Too much time, effort and paperwork
- 19%** Don't know enough/anything about HIPAA
- 17%** Worried about cost of compliance
- **8%** Worried about privacy or security
- 12%** Others

### 4. Do you bill Labor & Industries for worker compensation?

? Yes **74%** ? No **25%** Unknown **1%** (If no, go to Question 7)

### 5. If yes, worker comp makes up approximately what percent of your practice/facility's claims?

? under 10% **54%**? 11-25%**13%** ? 26-50% **4%** ? 51-75% **1%** ? 76-100% **0%**  
Unsure of the percentage **27%**

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**6. What are your major concerns about the current billing process for Worker Compensation Claims in relation to HIPAA?**

- **23%** Worried about being in compliance
- **21%** Too much time, effort and paperwork
- **19%** Don't know enough/anything about HIPAA
- **17%** Worried about cost of compliance
- **8%** Worried about privacy or security
- **12%** Others

**7. What percent of your claims are electronic?**

? None **20%** ? 1-25% **4%** ? 26-50% **11%** ? 51-75% **33%** ? 76-100% **29%**

**8. Has your practice/facility started addressing HIPAA compliance?**

? Yes **59%** ? No **32%** Unknown **5%**

**9. About how much to you think HIPAA will cost your practice/facility?**

? less than \$10,000 **45%** ? \$10,000-\$50,000 **19%** ? \$50,000-\$100,000 **4%** ? More than \$100,000 **2%** Unknown **29%** Other answers **1%**

**10. In which, if any, of the following areas is your practice/facility taking action to evaluate HIPAA impacts:**

? Claims and payments **48%**

? Eligibility **28%**

? Security **47%**

? Payer/provider Ids **26%**

? Privacy **53%**

? Release of records **51%**

**11. What would help you meet the requirements you expect from HIPAA? (Check all that apply.)**

? HIPAA briefings/seminar in your area **69%**

? Copies of the HIPAA rules **59%**

? Information about what the state is doing **44%**

? Washington-specific information **68%**

? Resources I can locate on the Internet **48%**

? Examples of other providers like me **45%**

? Other **5%** \_\_\_\_\_

12. Type of provider/organization: \_\_\_\_\_

<b>Primary Care</b>	<b>39%</b>
<b>OB/GYN</b>	<b>10%</b>
<b>Surgery</b>	<b>7%</b>
<b>Pediatrics</b>	<b>6%</b>
<b>Others</b>	<b>38%</b>

13. ? Single Practice **43%** ? Partnership **10%** ? Small clinic or organization **34%** ? Large clinic or organization **9%** Unknown **4%**

14. In which county is your practice/facility located? \_\_\_\_\_ County.

**King 21%**  
**Pierce 14%**  
**Spokane 8%**  
**Kitsap 4%**  
**Snohomish 4%**  
**Yakima 4%**  
**Clallam 3%**  
**Whatcom 3%**  
**Clark 2%;**  
**All others 47%**

15. What is the population of your community?

? under 1,000 **1%** ? 1,000-5,000 **5%** ? 5,000-50,000 **28%** ? 50,000-100,000 **18%** ? over 100,000 **38%** Unknown **10%**

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